



U.S. General Services Administration

NOTICE TO BUILDING EMPLOYEES RE: ADA PARKING
November 6, 2009

A new program for employees needing ADA parking at the Emmett J. Bean Federal Center was implemented on August 1, 2008. Employees at the Center can schedule appointments to sign up for ADA parking by calling GSA at 510-2169. All questions or applications for ADA parking are scheduled by appointment only. Outlined below are key points of the program.

Q: Why change the parking policy?

A: Because the previous policy needed to be updated to be made fairer and based on actual need. The new policy will:

- 1) Ensure that employees with disabilities and mobility restrictions have ADA parking available, (The new permits will give GSA a complete current count to set aside space for assigned and general use ADA parking).
- 2) Provide persons with zero mobility a designated parking area with suitable space to accommodate their mobility needs.
- 3) Ensure the program is fair and administered with integrity.

Q: Who qualifies for ADA parking at the Federal Center?

A: All Federal Center employees who have state permits, vehicle plates or tags issued to disabled drivers and a physician's statement that the disability or medical condition restricts their mobility.

Q: What do employees need to bring when they sign up with GSA??

- A: 1) State-issued ADA placard (copy) or vehicle registration (copy) showing ADA or DAV plate designation.
- 2) Drivers license and/or Government ID

Major General Emmett J. Bean Federal Center
8899 East 56th Street, Column 123B
Indianapolis, IN 46249
www.gsa.gov

- 3) The completed GSA Building ADA Hangtag Permit Application, available from the GSA office at Column 123B. (North first floor lobby)
- 4) A signed letter from their physician describing the disability or ailment (in brief) and how that condition restricts the individual's mobility, (For example: "Has received treatment for a permanent arthritic right knee which restricts ability to walk long distances".)

Q: Will GSA judge how a disability or ailment affects mobility?

A: No, GSA will accept the physician's written statement about the individual's physical or medication condition and the extent it restricts the person's mobility. Employees with no mobility should have the physician specify this in the letter. Medical offices often will fax these physician statements to patients upon request.

Q: Are DAV (disabled veteran) plates recognized for employee ADA parking?

A: Yes, GSA recognizes state issued DAV license plates as well as ADA plates and placards.

Q: What do the new hangtags look like?

A: The assigned area hangtags, for those with zero mobility, are white with red lettering. The general use employee hangtags, for those with reduced mobility, are white with blue lettering.

Q: How many ADA parking spaces are required at the Federal Center?

A: The U.S. Department of Justice sets a ratio for ADA parking spaces based upon the total parking spaces available at an establishment. If that requirement were strictly followed at the Federal Center there would be only 42 ADA parking spaces. But ADA parking at the Federal Center far exceeds that number.

Q: How many ADA parking spaces will be available at the Federal Center?

A: GSA has approximately 275 general ADA spaces, 8 spaces in the assigned area for employees with no mobility and 12 spaces for modified vehicles with a lift. The assigned areas for employees with no mobility is identified with red lettered employee only ADA parking signs and are located in the first row of the south visitor parking area. The 12

spaces for modified vehicles is located in the first row of the south visitor parking area, east of no mobility parking. General use employee ADA parking is located in the south center lot. Signs are in place at the two south center parking lot entrances designating the employee use only ADA rows.

Q: Will visitor ADA parking be provided?

A: Yes, these spaces are in addition to those designated for employees with ADA needs.

Q: How will the employee ADA parking be enforced?

A: Security will routinely patrol ADA parking areas to check that vehicles have current state ADA/DAV plates or placards and that a Federal Center ADA hangtag is visibly displayed on the rear view mirror. Enforcement begins August 1, 2008. Vehicles illegally parked are subject to towing.

Q: What if employee's GSA issued ADA tag is lost or stolen?

A: The employee shall file an incident report at the Building Security Office (BSO) at the South side of the building. Security will be on alert for this lost or stolen government property. GSA will issue a new tag upon receipt of the incident report.